

## Supplementary Privacy Notice

### Introduction

Oasis Academy Clarksfield is part of the Oasis Community Learning, a multi academy trust.

Oasis Community Learning sets out how it collects, uses and stores personal data in a full and detailed privacy notice which applies to the data processed by the academy and can be found on the academy website by following the 'privacy policy, link at the bottom of the homepage, or can be obtained from the academy office. It can also be obtained by visiting <https://www.oasiscommunitylearning.org/privacy-policy>

This document sets out some specific supplementary information that only applies to Oasis Academy Clarksfield and should be read in conjunction with the full Privacy Notice described above.

Oasis Community Learning including Oasis Academy Clarksfield is committed to protecting the privacy of the individuals whose data we process and to undertaking all data processing in a lawful, open and transparent way.

### Requesting access to your personal data

Under data protection legislation, anyone we hold information about has the right to request access to and information about the data that we hold about them. To make a request for access to your personal information, contact:

Motahir Khan  
Oasis Academy Clarksfield  
Grasmere Rd  
Oldham  
OL4 1NG

0161 213 1235

Motahir.Khan@oasisClarksfield.org

Or you can contact the Oasis Community Learning Data Protection Officer:

Sarah Otto  
Data Protection Officer  
Oasis Community Learning  
Interchurch House,  
35-41 Lower Marsh,  
London,  
SE1 7RL  
020 7921 4200  
DPO@Oasisuk.org

You also have the right to:

- object to processing of personal data that is likely to cause, or is causing, damage or distress
- prevent processing for the purpose of direct marketing
- object to decisions being taken by automated means
- in certain circumstances, have inaccurate personal data rectified, blocked, erased or destroyed; and
- claim compensation for damages caused by a breach of the Data Protection regulations

If you have a concern about the way we are collecting or using your personal data, we request that you raise your concern with us in the first instance using the contact information above.

Alternatively, you can contact the Information Commissioner's Office at <https://ico.org.uk/concerns/> or via their help line on 0303 123 1113.

## Supplementary information about how we use Personal Data in Oasis Academy Clarksfield

Details of the data processing that occurs in Oasis Academy Clarksfield can be found in the Oasis Community Learning Privacy Notice which can be found on the academy website, can be obtained from the academy office or can be downloaded from the Oasis Community Learning website at <https://www.oasiscommunitylearning.org/privacy-policy> . Oasis Academy Clarksfield makes use of personal data in the following additional ways and for the following additional purposes:

### Pupil Information

How we use pupil Information

Why we collect and use pupil information

Collecting pupil personal data

Storing pupil personal data

Who we share pupil data with

### Parent's, Carer's and Guardian's Information

How we use Parent's, Carer's and Guardian's Information

Why we collect and use Parent's, Carer's and Guardian's information

Collecting Parent's, Carer's and Guardian's personal data

Storing Parent's, Carer's and Guardian's personal data

Who we share Parent's, Carer's and Guardian's data with

### Employee and Volunteer Data

How we use employee and volunteer Information

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Why we collect and use employee and volunteer information

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Collecting employee and volunteer personal data

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Storing employee and volunteer personal data

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Who we share employee and volunteer data with

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How we use Children in Need and Children Looked After Information

How we use Children in Need and Children Looked After Information

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Why we collect and use Children in Need and Children Looked After information

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Collecting Children in Need and Children Looked After personal data

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Storing Children in Need and Children Looked After personal data

□

Who we share Children in Need and Children Looked After data with

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